HOW TO PUBLISH YOUR NEWS ON

INDYMEDIA

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1. Click on publish your news on the front of the site. As soon as you do that the news publishing page will open up.

2. Once you are on the publishing page you will have to go through a number of steps before you can add a story. Specify if you want to add any media files, enter in some basic details about yourself such as an email address and the name of the organisation you are speaking for or none at all.

3. You must then categorise the story along such lines as the region and the topic it is relevant to. Please try and be as accurate as possible when doing this, as the site uses this information to automatically archive and organise the site for other users.

4. Then you have to enter in some essential details for any story, such as a title, a sub title, a brief summary and finally the story text itself. Given the erratic nature of a lot of computers, save yourself a pain in the ass by typing your text in word or text pad and then cut n paste it into the given fields.

5. Accept the terms and conditions by placing a tick in the box is the second last step before

6. Finally clicking preview before publishing allowing you to view your story for corrections before deciding whether to edit it for mistakes or publishing it. A link will appear which will allow you to view your story.